

## THE BRAUNTON MARSH DRAINAGE BOARD

Clerk to the Board: Mrs Sue Squire  
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, EX31 4TG  
T: 01598 710526. Email: sue@suesquire.com

Agenda for a Board Meeting to be held on **Thursday, 9 January 2020 in the  
Committee Meeting Room of Braunton Parish Council Offices at 7.30pm.**

Sue Squire, Clerk to the Board, 2 January 2020.

No.	Item												
1.	<b>Welcome.</b> The Chairman will welcome District Councillors Paul Crabb and Malcolm Wilkinson as Board Members representing North Devon Council. The Clerk will have paperwork for them to sign / take for reading.												
2.	<b>Apologies.</b>												
3.	<b>Declarations of Interest.</b>												
4.	<b>Approval of the Minutes of the Meeting held on 14 November 2019.</b>												
5.	<b>Finance.</b> <b>Balances will be tabled.</b>  <b>To note that cheque number 281 dated 25/11/19 in the sum of £18,408.00 was issued to Mr M Tucker due to the original invoice not being received.</b>  <b>5.1 To authorise the following payments:</b>  <table data-bbox="220 1205 1460 1570"><tbody><tr><td data-bbox="220 1205 1316 1249"><b>Braunton Parish Council</b> Hire of room for meeting</td><td data-bbox="1316 1205 1460 1249"><b>£10.20</b></td></tr><tr><td data-bbox="220 1272 973 1317"><b>Mrs S Squire</b> Two monthly salary &amp; expenses</td><td data-bbox="973 1272 1460 1317">Redacted under Data Protection</td></tr><tr><td data-bbox="220 1339 1316 1384"><b>HM Revenue and Customs</b> PAYE</td><td data-bbox="1316 1339 1460 1384"><b>£100.00</b></td></tr><tr><td data-bbox="220 1406 1316 1451"><b>G J Bawden Haulage.</b> Delivery of scaplings 3/10/19</td><td data-bbox="1316 1406 1460 1451"><b>£190.54</b></td></tr><tr><td data-bbox="220 1473 1316 1518"><b>Mr M Tucker</b> Invoice No. 568 – work carried out at Swanpool and other areas</td><td data-bbox="1316 1473 1460 1518"><b>£691.20</b></td></tr><tr><td data-bbox="220 1541 1316 1585"><b>ADA.</b> Membership Renewal for 2020</td><td data-bbox="1316 1541 1460 1585"><b>£678.00</b></td></tr></tbody></table> <b>5.2 Bank Mandate.</b> The bank has not yet confirmed that Mr Dart has been added as a cheque signatory.  <b>5.3 VAT.</b> The Clerk will give the up to date position regarding the reclaim.  <b>5.4 To set the Levy and Marsh Levy Rate for 2020/21.</b>  <b>5.5 Zurich Insurance.</b> Confirmation that the renewal premium has been received and that the Policy has been renewed.	<b>Braunton Parish Council</b> Hire of room for meeting	<b>£10.20</b>	<b>Mrs S Squire</b> Two monthly salary & expenses	Redacted under Data Protection	<b>HM Revenue and Customs</b> PAYE	<b>£100.00</b>	<b>G J Bawden Haulage.</b> Delivery of scaplings 3/10/19	<b>£190.54</b>	<b>Mr M Tucker</b> Invoice No. 568 – work carried out at Swanpool and other areas	<b>£691.20</b>	<b>ADA.</b> Membership Renewal for 2020	<b>£678.00</b>
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6.	<b>Matters Arising.</b> <b>6.1 Great Sluice.</b> The Chairman to give a report on the present position.												

	<p><b>6.2 Gallowell Road.</b> Mr Dibble and Mr Hartnoll to confirm that new sluice boards have been obtained to replace those used at this location.</p> <p><b>6.3 New gates and posts at Swanpool.</b> Mr Chugg to confirm that the necessary work has been done.</p> <p><b>6.4 Clean drains of weed.</b> Mr Chugg to confirm that the necessary work has been done.</p> <p><b>6.5 Leak in the Inner Bank.</b> The Chairman to give a report on the present position.</p> <p><b>6.6 Additional Board Members.</b> To consider further individuals to be invited to sit on the Board.</p>
7.	<b>Maintenance.</b> To discuss any work required.
8.	<p><b>Correspondence.</b></p> <p><b>8.1 DCC Highways.</b> Email correspondence regarding flooding of the road to Braunton Burrows. The Chairman to advise further after speaking with Mr Dibble.</p> <p><b>8.2 Western Power Distribution.</b> The company is in the process of putting together a guidance document for their staff on the requirements of the individual IDBs in the Western Power Distribution area. A copy of Braunton Marsh's Bylaws has been requested so that the correct guidance can be extracted in terms of byelaw distances and the Board's requirements on notification following emergency works.</p> <p><b>8.3 ADA.</b> Email regarding IDB emergency cost recovery letter. Circulated to Members.</p> <p><b>8.4 ADA.</b> Email regarding Emergency Financial Assistance for Internal Drainage Boards. Circulated to Members.</p> <p><b>8.5 ADA.</b> Email regarding ADA IDB Health Safety and Welfare Survey 2018 Advice Note. Circulated to Members.</p> <p><b>8.6 ADA.</b> Letter – counting the cost: Emergency response and recovery by Internal Drainage Boards. Circulated to Members.</p> <p><b>8.7 ADA.</b> Letter regarding ADA Membership 2020. Circulated to Members.</p> <p><b>8.8 ADA Gazette. Winter 2019.</b></p> <p><b>8.9 North Devon Council.</b> Confirmation that District Councillors P Crabb and M Wilkinson have been appointed to represent North Devon Council.</p>
9.	<b>Urgent items raised at the Chairman's discretion.</b>
10.	<b>Date of next Meeting:</b> Thursday, 12 March 2020 in the Committee Room of Braunton Parish Council at 7.30pm.