

THE BRAUNTON MARSH DRAINAGE BOARD

Clerk to the Board: Mrs Sue Squire
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, EX31 4TG
T: 01598 710526. Email: brauntonmarshdrainageboard@gmail.com

Agenda for a Board Meeting to be held on **Thursday, 10 July 2025 in the Committee Room of Braunton Parish Council at 7.30pm.**

Sue Squire, Clerk to the Board, 3 July 2025

No.	Item		
	The Meeting will stand in silence in respect and to the memory of the late Mr John Hartnoll, a former longstanding Board Member, who passed away on 13 June 2025.		
1.	Apologies.		
2.	Declarations of Interest.		
3.	Approval of the Minutes of the Board Meeting held on 15 May 2025.		
4.	Finance.		
4.1	Balances will be tabled.		
4.2	To authorise the following payments:		
	Mrs S Squire	Two monthly salary & expenses	Redacted under Data Protection
	HM Revenue & Customs	PAYE	£131.20
	Braunton Parish Council	Hire of room for meeting on 10/7/25	£17.00
	Resourceful Bookkeeping	Pay documents for July 2025	£3.25
	Vision ICT Ltd	Admin fee for updating website content in preparation for audit	£84.00
	Westcotts	2024/25 Internal Audit Fee	£546.00
	Lloyds Bank	Service Charge. July 2025	Amount not yet known
	To ratify a payment made on 10 June 2025 following agreement from Board Members, to Mr M Tucker for the sum of £10,723.20 for the construction and fitting of 5 leveling devices. The original invoice was posted but never received by the Clerk.		
	4.3	Identification of Marshes. The Clerk had updated the records in her possession.	
4.4	2024/25 Audit. The accounts and supporting paperwork had been audited by Westcotts of Barnstaple (internal auditors) for which a Report had been received within the Annual Governance and Accounting Return (AGAR). No issues had been raised.		
	The AGAR had been submitted to P K F Littlejohn LLP, London by the deadline date of 1 July 2025 for external audit.		
4.5	To note that Braunton Marsh Inspectors has paid £45.50 being the shared half of the invoice to remove a wasps nest on the Toll Road.		
4.6	To note that Saunton Golf Club has paid £1,000.00 in respect of 2024/25 and 2025/26 Invoices.		
5.	Matters Arising.		
5.1	Enforcement issues on the Marsh.		

5.2	To discuss a Members' Barbecue.
5.3	Request for food to be sold at Crow Car Park. The Chairman to confirm that she has passed this to Branton Marsh Inspectors for consideration.
5.4	2025/26 Levy Rate Invoices. The Clerk is in the process of preparing these to be sent out before the meeting.
6.	Clerk's Actions, not mentioned elsewhere on the Agenda: ❖ Made payments ❖ Obtained further copies of the booklet 'Good Governance' to be distributed to Board Members who were not present at the May 2025 meeting
7.	Maintenance. To discuss any other work required.
8.	Policies.
8.1	To review the following, which have been circulated to Board Members to study ahead of the meeting: ▪ Data Privacy ▪ Data Protection ▪ Subject Access Requests
9.	Correspondence.
9.1	Love Branton. District Councillor Maddocks has requested that an email sent to him by the Love Branton Group is added to the Agenda for this meeting in respect of the decision made by North Devon Council to grant planning permission for the White Cross Offshore Wind Turbine project. The Love Branton Group note that no consideration appears to have been given to the very detailed objections submitted by the Marsh Drainage Board – objections based on the Board's deep knowledge of the area. The Love Branton Group ask that the Board considers commissioning an independent hydrologist's report to consider the potential impact that the construction and operation of the cable route will have.
9.2	ADA. Email headed Defra Consultation: Reforming our approach to floods funding. Circulated to Board Members on 3/7/25.
9.3	ADA. Annual request for the IDB's areas and values for 2025 which has been provided by the Clerk.
10.	Planning. The Board has been invited to submit comments as a statutory consultee in respect of the following application: 80459 – Reserved matters application for erection of an agricultural workers supervisory dwelling (outline planning permission 79283 – Outline application for an agricultural workers supervisory dwelling with all matters reserved (custom / self build)) at new Cross Farm, Branton, EX33 2NU. The deadline date for the Board's response is the day of the meeting, 10/7/25.
11.	Items to note.
11.1	Clerk's Leave. Wednesday 30 July 2025 to Sunday 17 August 2025 inclusive and Friday 22 August 2025.
12.	Items raised at the Chairman's discretion.
13.	Date of next Meeting: Thursday, 11/9/2025 at 7.30pm in Branton Parish Council Committee Room.