

THE BRAUNTON MARSH DRAINAGE BOARD

Clerk to the Board: Mrs Sue Squire
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Agenda for a Board Meeting to be held on **Thursday, 15 May 2025 in the Committee Room of Braunton Parish Council at 7.30pm.**

This is a week later than the usual second Thursday of every other month.

Sue Squire, Clerk to the Board, 8 May 2025

No.	Item																							
1.	Apologies. Mr D Chugg, District Councillor G Bell.																							
2.	Declarations of Interest.																							
3.	Approval of the Minutes of the Board Meeting held on 13 March 2025.																							
4.	Finance. Balances will be tabled. 4.1 To authorise the following payments: <table><tr><td>Mrs S Squire</td><td>Two monthly salary & expenses</td><td>Redacted under Data Protection</td></tr><tr><td>HM Revenue & Customs</td><td>PAYE</td><td>£131.20</td></tr><tr><td>Braunton Parish Council</td><td>Hire of room for meeting on 13/3/25</td><td>£17.00</td></tr><tr><td>Resourceful Bookkeeping</td><td>Pay documents for May 2025</td><td>£3.25</td></tr><tr><td>Mr M Tucker</td><td>Spraying Parrots Feather £405.00 Fitting No. 6 levelling device to inner marsh pill stop £100.00 Roundup £285.76. VAT (reclaimable £342.86)</td><td>£948.86</td></tr><tr><td>Vision ICT</td><td>Website hosting – July 2025 to June 2026</td><td>£185.26</td></tr><tr><td>Lloyds Bank</td><td>Service Charge. May 2025</td><td>£6.09</td></tr></table> 4.2 Identification of Marshes. Mr D Hartnoll to advise on his progress. 4.3. 2024/25 Audit. Members will be supplied with the accounts, the draft AGAR, details of variances, bank reconciliation, details of land holdings, list of Board Members and Section 48 Notice ahead of the meeting to study. 4.3.1 To approve the accounts for the year ended 31 March 2025. 4.3.2. To approve Section 1 of the Annual Governance and Accountability Return (AGAR) (Accounting Statements) 4.3.2. To approve Section 2 of the Annual Governance and Accountability Return (AGAR) (Compliance) 4.3.3. To approve the 2025 Statement of Internal Control. 4.3.4. To approve the dates for the exercise of electors rights which will run from 3 June 2024			Mrs S Squire	Two monthly salary & expenses	Redacted under Data Protection	HM Revenue & Customs	PAYE	£131.20	Braunton Parish Council	Hire of room for meeting on 13/3/25	£17.00	Resourceful Bookkeeping	Pay documents for May 2025	£3.25	Mr M Tucker	Spraying Parrots Feather £405.00 Fitting No. 6 levelling device to inner marsh pill stop £100.00 Roundup £285.76. VAT (reclaimable £342.86)	£948.86	Vision ICT	Website hosting – July 2025 to June 2026	£185.26	Lloyds Bank	Service Charge. May 2025	£6.09
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	to 14 July 2025. 4.4. 2025/26 North Devon Council Levy. To note that the first tranche of £14,343.60 has been credited to the Community Account.
5.	Matters Arising. 5.1 Enforcement issues on the Marsh. To receive an update from District Councillor Maddocks. The following details have been received from North Devon Council Enforcement Officer: <i>I have recently been made aware the planning application ref 79611 was refused on 5 March 2025 for the following reasons –</i> <i>“The proposal comprises the retrospective development of a storage shed in the countryside without a functional justification in terms of agricultural or other rural activity. Whilst the scale of the shed is not excessive it does nevertheless erode the countryside setting without agricultural justification. The proposal is therefore contrary to the provisions of Local Plan policies ST07 (4), DM14 (a-c) of the North Devon and Torridge Local Plan, 2018.”</i> <i>I have now been instructed to pursue removal of the remaining building and stored items on site. As such, I have advised the owner of the land to remove the remaining shed, any remnants of the other shed and all stored items and materials from the land within a final 3 months and no later than 18 June 2025. We will be carrying out a compliance visit after this date and if there is no compliance may have to instigate more formal proceedings such as a Notice.</i> <i>I will be in touch again after 18 June 2025.</i> 5.2 To discuss a Member’s Barbeque.
6.	Clerk’s Actions: ❖ Made payments ❖ Contacted Lloyds Bank regarding moving the account to a Community from a Treasurers, resulting in a monthly maintenance fee of £4.25. The answer was that the bank no longer operates Treasurers Accounts which have all been moved to a Community Account, resulting in a monthly service charge. ❖ Updated compliance ❖ Contacted ADA to request that the ADA Gazette publication is sent to new Members, Mr P Ashton, Mr R Berry and Mr R Paelinck. A request was also made to ensure that the publication is being sent to Mr J Ashton, Mr W Hartnoll and District Councillors Bell, Maddocks and Spear.
7.	Maintenance. To discuss any other work required.
8.	Correspondence.
8.1	ADA. Email headed ‘Ministerial Announcement Additional Funding for IDB Fund (Tranche 2B)’. Circulated to Board Members on 1/4/25.
8.2	ADA. Email headed ‘Briefing Note – Cyber security & IDBs’. Circulated to Board Members on 1/4/25.
8.3	ADA. Email headed ‘ADA welcomes further government funding to support floods recovery and water’.

	Circulated to Board Members on 1/4/25.
8.4	Request received for food to be sold at Crow Car Park. The Chairman has asked that this item is included on the Agenda. This could be a matter for the Braunton Marsh Inspectors.
8.5	ADA. Email headed 'Consultation roundtable (Environmental Permitting Regulations – exemption reforms). Circulated to Board Members on 2/5/25.
9.	White Cross Offshore Wind Farm. To note that the planning application was considered by North Devon Council Planning Committee on 7 May 2025 where the decision was to grant approval of the proposal.
10.	Items to note.
11.	Items raised at the Chairman's discretion.
12.	Date of next Meeting: Thursday, 10/7/2025 at 7.30pm in Braunton Parish Council Committee Room.