

Minutes of Braunton Marsh Drainage Board Meeting held on Thursday, 9 January 2020 in the Committee Room of Braunton Parish Council at 7.30pm.

Chaired by: District Councillor Mrs J Chesters	Clerked by: Sue Squire																		
Present: Mr C Bottomley District Councillor Mrs J Chesters Mr D Chugg District Councillor P Crabb during Minute No. 5.1 Mr R Haynes	Agenda: - Welcome Apologies Declarations of Interest Approval of the Minutes of the meeting held on 14 November 2019 Finance Matters Arising Maintenance Correspondence Urgent items raised at the Chairman's discretion Date of next meeting																		
	Action:																		
1.	Welcome. The Chairman welcomed District Councillor Paul Crabb as a Board Member representing North Devon Council. District Councillor Wilkinson who had also been appointed by North Devon Council, was not present. Councillor Crabb completed relevant paperwork.																		
2.	Apologies. Mr J Hartnoll, District Councillor M Wilkinson.																		
3.	Declarations of Interest. None.																		
4.	Approval of the Minutes of the Meeting held on 14 November 2019. Approved and signed as a correct record.																		
5.	Finance. Balances: Lloyds Bank Treasurers Account as at 19 December 2019: <div style="text-align: right;">£8,337.29</div> Clerk It was noted that cheque number 281 dated 25/11/19 in the sum of £18,408.00 was issued to Mr M Tucker due to the original invoice not being received. 5.1 The following payments were approved and authorised: <table border="0" style="width: 100%;"> <tr> <td>Mrs S Squire Two monthly salary & expenses Redacted under Data Protection</td> <td style="text-align: right;"></td> <td style="text-align: right; color: red;">Ch.No. 282</td> </tr> <tr> <td>HM Revenue and Customs PAYE</td> <td style="text-align: right;">£100.00</td> <td style="text-align: right; color: red;">Ch.No. 283</td> </tr> <tr> <td>Braunton Parish Council Hire of room for meeting</td> <td style="text-align: right;">£10.25</td> <td style="text-align: right; color: red;">Ch.No. 284</td> </tr> <tr> <td>G J Bawden Haulage. Delivery of scaplings 3/10/19</td> <td style="text-align: right;">£230.00</td> <td style="text-align: right; color: red;">Ch.No. 285</td> </tr> <tr> <td>Mr M Tucker Invoice No. 568 – work carried out at Swanpool and other areas</td> <td style="text-align: right;">£691.20</td> <td style="text-align: right; color: red;">Ch.No. 286</td> </tr> <tr> <td>ADA. Membership Renewal for 2020</td> <td style="text-align: right;">£678.00</td> <td style="text-align: right; color: red;">Ch.No. 287</td> </tr> </table> 5.2 Bank Mandate. The bank had not yet confirmed that Mr Dart has been added as a cheque signatory.	Mrs S Squire Two monthly salary & expenses Redacted under Data Protection		Ch.No. 282	HM Revenue and Customs PAYE	£100.00	Ch.No. 283	Braunton Parish Council Hire of room for meeting	£10.25	Ch.No. 284	G J Bawden Haulage. Delivery of scaplings 3/10/19	£230.00	Ch.No. 285	Mr M Tucker Invoice No. 568 – work carried out at Swanpool and other areas	£691.20	Ch.No. 286	ADA. Membership Renewal for 2020	£678.00	Ch.No. 287
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	<p>5.3 VAT. The Clerk had been in contact with HMRC who were unable to trace having received the online submission for a refund, despite an acknowledgement email being received from them. It was suggested that the Clerk re-submits the reclaim which has been done, up to date, which was accompanied by a letter of complaint requesting that compensation is paid for the error.</p> <p>5.4 To set the Levy and Marsh Levy Rate for 2020/21.</p> <p>Mr Haynes proposed that the rate remains at 5.5p in the pound. Seconded by Mr Chugg. Unanimously agreed.</p> <p>5.5 Zurich Insurance. Confirmation that the renewal premium has been received and that the Policy has been renewed.</p>	<p>Clerk to submit Levy claim to NDC and prepare Section 48 notice</p>
<p>6.</p>	<p>Matters Arising.</p> <p>6.1 Great Sluice.</p> <p>Mr Haynes enquired who would supervise Messrs Glanvilles, whose quote was preferred at the November 2019 meeting.</p> <p>The Chairman advised that on speaking to Glanvilles, they had advised that the final price may be more if problems are experienced after they commence the work and in addition, they have allowed three days for the work to be done and if it is not finished within that timeframe, they will leave, despite it not being finished.</p> <p>The Chairman had requested a more competitive quotation but had not received a reply.</p> <p>Board Members felt this was unsatisfactory and too open ended. The matter to be discussed again at the March meeting and more quotations obtained. Nothing would be done about the tunnels until there had been further discussions with Glanvilles and Mr M Tucker regarding the figures quoted.</p> <p>6.2 Gallowell Road. Due to not being present, it was not possible for Mr Dibble and Mr Hartnoll to confirm that new sluice boards have been obtained to replace those used at this location.</p> <p>6.3 New gates and posts at Swanpool. Mr Chugg confirmed that the necessary work had been done.</p> <p>6.4 Clean drains of weed. Mr Chugg confirmed that the necessary work was in the process of being done..</p> <p>6.5 Leak in the Inner Bank. The Chairman advised that Simon Dart and Bryn Williams of the Environment Agency had called a site meeting on 5 February 2020 at which the Devon Wildlife Trust, the new owners of Horsey Island, had been invited to discuss the short term future of the Inner Bank.</p> <p>The meeting would be attended by District Councillor Mrs J Chesters, District Councillor P Crabb, Mr C Bottomley, Mr R Hayes as a Braunton Marsh Inspector, Mr D Hartnoll representing Mr J Hartnoll as a Braunton Marsh Inspector,</p> <p>The matter would be further discussed over refreshments at the Vivian Moon Community Centre, for which the cost would be taken from Chairman's Expenses.</p> <p>Mr Haynes advised that that Environment Agency had arranged for a Survey to be carried out, paid for by the Braunton Marsh Inspectors but had never been</p>	<p>March Agenda</p> <p>March Agenda</p> <p>JC PC CB RH DH</p>

	<p>received.</p> <p>It was ascertained that Horsey Island was not within the SSSI (Site of Special Scientific Interest).</p> <p>6.6 Additional Board Members. Those present expressed the wish that more Board Members were found.</p> <p>The Chairman pointed out that Mr Bottomley and Mr Haynes, as co-opted Members, do not have voting rights and proposed that this should be given to them.</p> <p>Seconded by Mr Chugg. Unanimously agreed.</p>	
7.	<p>Maintenance. This was covered earlier in the meeting and nothing was required at present.</p>	
8.	<p>Correspondence.</p> <p>8.1 DCC Highways. Email correspondence regarding flooding of the road to Braunton Burrows.</p> <p>The Chairman had spoken to Mr Dibble when it was left that he would investigate. As he was not present, nothing further was known and efforts to be made to ascertain the landowner to whom the Invoice is to be sent when received from Mr Tucker who was requested to clear any blockage causing the flooding.</p> <p>It was felt that the Marsh Drainage Board were not responsible for clearing the problem that was causing flooding, but because of the numerous complaints made, we allowed our contractor to carry out the work, we would try to discover who owned the land and to forward the account to them in the future.</p> <p>8.2 Western Power Distribution. The company is in the process of putting together a guidance document for their staff on the requirements of the individual IDBs in the Western Power Distribution area. A copy of Braunton Marsh's Bylaws has been requested so that the correct guidance can be extracted in terms of byelaw distances and the Board's requirements on notification following emergency works.</p> <p>To reply that the Board is not aware of any specific bylaws and would request that no structures are erected within 10m of any structure.</p> <p>8.3 ADA. Email regarding IDB emergency cost recovery letter. Circulated to Members. The Clerk had replied advising that the Board did not intend to submit a claim.</p> <p>8.4 ADA. Email regarding Emergency Financial Assistance for Internal Drainage Boards. Circulated to Members and noted.</p> <p>8.5 ADA. Email regarding ADA IDB Health Safety and Welfare Survey 2018 Advice Note. Circulated to Members.</p> <p>8.6 ADA. Letter – counting the cost: Emergency response and recovery by Internal Drainage Boards. Circulated to Members and noted.</p> <p>8.7 ADA. Letter regarding ADA Membership 2020. Circulated to Members and noted.</p> <p>8.8 ADA Gazette. Winter 2019.</p> <p>The Clerk to make arrangements for District Councillors Crabb and Wilkinson to receive a copy.</p> <p>8.9 North Devon Council. Confirmation that District Councillors P Crabb and M</p>	<p>JC</p> <p>Clerk</p> <p>Clerk</p>

	Wilkinson have been appointed to represent North Devon Council.	
9.	<p>Urgent items raised at the Chairman's discretion.</p> <p>9.1 The Devon Wildlife Trust to be invited to the March 2020 meeting to talk about the future of Horsey Island.</p> <p>9.2 DCC Highways. Notice of temporary traffic order in respect of Footpath 67 along the flood banks of Horsey Island from Crow Beach house to the Toll Road stile which had been extended to 29/6/20. An alternative route is via the Toll Road flood bank Braunton Footpath 5.</p> <p>9.3 Shooting Rights. The Chairman had enquired about this from Mr M Challacombe, administrator of the Williams Estate who run the shoot but he declined to give any information.</p> <p>9.4 Up to date list of members. To be provided by the Clerk.</p> <p>9.5 Archive filing and paperwork. The Clerk advised that she had a large quantity of Braunton Marsh documents taking up more than two filing cabinets of space and asked if Members had any objection for this to be stored at the North Devon Record Office. Members had no objections.</p>	<p>JC</p> <p>Clerk</p> <p>Clerk</p>
10.	<p>Date of next Meeting: Thursday, 12 March 2020 in the Committee Room of Braunton Parish Council at 7.30pm.</p> <p>The meeting ended at 9.20pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 14 November 2019 ➤ Payments ➤ Levy and Marsh Rate to remain at 5.5p in the pound ➤ Mr C Bottomley and Mr R Haynes to have voting rights 		
<p>These Minutes are agreed by those present as being a true record.</p>		
<p>Signed: Chair of Braunton Marsh Drainage Board:</p>		<p>Date:</p>